

Participant qualifications: The J-1 student, non-degree category can be used only for an undergraduate level student who is invited by an ASU faculty member to participate in a **prescribed course of study** (e.g. research project) to be conducted at an ASU campus and in which the student must be **engaged full time** during their visit. The inviting faculty member must actively oversee the academic progress of the student.

Definitions:

Prescribed course of study: a non-degree academic program with a specific educational objective. Such course of study may include intensive English language training, classroom instruction, research projects, and/or academic training to the extent permitted by regulation.

Engaged full time: means the expectation that the prescribed course of study involves the non-degree student in academic activities requiring the approximate time equivalent required of a full course of study for a degree seeking student at the same academic level.

The student specific prescribed course of study is to be defined and described by the host department in a single page course description format similar to the example found below. The course description then becomes an attachment to the application for issuance of Form DS-2019.

Program duration: a non-degree student may pursue a prescribed course of study of up to 24 months.

Funding: a student invited in this category must establish the availability of post arrival funds of \$2,500 per month minimum for sustenance (excluding health insurance fees).

Additionally, regulations require that the student be supported “substantially” by funding from any source other than personal or family funds. The regulation attaches no precise percent or dollar amount to the term “substantially.” We believe that funds from a source(s) that contribute essential (air transportation, housing, etc.), and considerable (30% to 50%), toward meeting the student’s total financial needs for the requested program time period will be defensible as meeting the regulatory intent of the term “substantial.”

PLEASE CONTINUE TO PROGRAM DESCRIPTION FORMAT

Program Description – Student, Non-degree Prescribed Course of Study

Student Name:

Department:

Course Title:

Course Dates: From: To:

Instructor/Supervisor name:

Office:

Office hours:

Office phone:

E-mail address:

_ How do you know this student and what is their objective in coming to ASU?

Academic Program Objectives:

Program Description:

The program description should:

1. Clearly describe how the program is appropriate for a Bachelors level student.
2. Describe how the program relates to the student's major field of study.
3. Provide necessary or special information about specific course activities such as research projects, laboratories, field trips or extra expenses.
4. Estimate weekly time requirements

Describe the standard for evaluating the student's successful completion of the program objectives.