

“Out of Country Status” for J-1 Exchange Visitor and Host Department Reporting Requirements

The US Department of State considers an Exchange Visitor’s program participation to be valid and ongoing as long as ASU, as the program sponsor, maintains the record as “active” in the Student and Exchange Visitor Information System (SEVIS). ISSC, as the designated administrator for ASU’s Exchange Visitor Program, will routinely consider a program active as long as Exchange Visitors are pursuing their programs inside the U.S., or are absent temporarily for brief trips abroad defined as 30 days or less.

SEVIS now has an **Out of Country** functionality that allows ISSC to indicate Exchange Visitor records as “active” during periods outside the U.S. of **longer than 30 days**. To warrant the exception, official exchange program activities must require Exchange Visitors to travel outside of the U.S. to participate in collaborative research projects and/or associated program activities.

To request review and establish “Out of Country Status” eligibility, host departments must provide the following information **PRIOR TO** finalization of any Exchange Visitor travel plans abroad that exceed 30 days. If approved, the department must also inform ISSC of any subsequent changes to the approved plan and update the information as necessary. ISSC is required to maintain accurate data regarding the circumstances of the exchange visitor’s time outside the U.S., or an Exchange Visitor’s program may be terminated by the Department of State.

As a reminder, federal regulations require Exchange Visitors to conduct exchange activities only at the site(s) of activity identified in SEVIS, and to maintain specified medical insurance throughout their program period. Regulations also require program sponsors to monitor the program progress and welfare of exchange visitors throughout the program.

Field	Description/Explanation
1. Scholar Name	ASU ID No.
2. * Out of Country Begin Date	Enter date on which the Exchange Visitor’s program participation outside the U.S. will begin: ____/____/____ Month/day/year
2. * Out of Country End Date	Enter date on which the Exchange Visitor’s program participation outside the U.S. will end: ____/____/____ Month/day/year
3. * Out of Country Location Name(s)	Enter the location name(s) where the Exchange Visitor will be participating in his or her program activity outside of the U.S. (an institution name or a geographic location such as a city). Enter multiple locations, if necessary: 1. Institution: _____ City: _____ Country: _____ 2. Institution: _____ City: _____ Country: _____ 3. Institution: _____ City: _____ Country: _____
4. * Out of Country Location Address(es)	Enter the location address(es) where the Exchange Visitor will be participating in his or her program activity outside of the U.S. (street, city, province/territory, postal code): 1. _____ 2. _____ 3. _____
5. * Remarks	Explain the nature of the Exchange Visitor’s program activities requiring participation outside the U.S., and also faculty supervisor’s arrangements for monitoring the non-U.S. program activities:

Name of Faculty Supervisor _____

Signature of Faculty Supervisor: _____

Date: _____

Email to the attention to **Morgan Green** at Morgan.R.Green@asu.edu or **Julianne Mortensen** at Julianne.Mortensen@asu.edu