Immigration Requirements

International Students & Scholar Center
Part I: What does it mean to be an international student?
Two Types of Student Visas

**F-1**
- Funded by personal/family funds
- I-20 Form

**J-1**
- Funded by U.S./Home Government Funds
- DS-2019 Form
Here to help:
International Students and Scholars Center Team

Student Services
Building (SSV)

Phone:
(480) 727-4776

Emails: ISSC@asu.edu
Not at the Tempe campus? Not a problem!

Poly Campus – ADMIN 150  
Weekly Visits

Downtown – UCENT 130  
1 – 2 visits a month

West – UCB 120  
1 – 2 visits a month

Thunder Bird – Herberger Admin Building, Suite 129  
International Student Advisor on Site

Weekly Walk-In Hours and appointments at both Tempe and T-Bird locations
What if the ISSC needs to contact YOU?

ASU email address: check it daily

Phone: please make sure to have your most current phone number on file
Academic Advisor

- Academic Issues
- Course enrollment
- Major change

International Student Advisor

- Immigration Issues
- F-1 and J-1 Status
- Employment Authorizations
- Academic Integration
- Cultural Adjustment

International Orientation 2018
Part II: Immigration Matters

I have arrived at ASU, now what?
1) SEVIS Check-in
2) Local & SEVIS Address
3) Immigration Documents
4) Full Course of Study
5) Employment Regulations
1- Mandatory SEVIS Check-In

Let us know you are here!
You must complete the mandatory SEVIS check-in through MyASU.
Mandatory SEVIS Check-In for new and transfer F-1/J-1 students

Login to MyASU and Complete SEVIS Check-in under Priority Tasks

Update LOCAL and SEVIS addresses in MyASU

SEVIS Registration

International Orientation 2018
SEVIS Check-in through MyASU

Complete SEVIS Check-in

Complete Your New Student Check-In to Report Your Arrival

All new and transfer F-1/J-1 students must complete this mandatory check-in to report their arrival with the ISSC as part of F-1/J-1 process.

Once you are in the U.S., please click here to access the eForm and complete the check-in.

You must have the following documents to complete your check-in:
- Passport
- Visa
- I-20 or DS-2019
- I-94 (instructions in eForm)

All tasks must be completed by August 18, 2018.

Questions? Contact the International Students and Scholars Center (ISSC):
Phone: (480) 727-4776
E-mail: ISSCchecklists@asu.edu
You will be able to obtain your admission number and electronic I-94 record through [www.cbp.gov/I-94](http://www.cbp.gov/I-94). Your I-94 should reflect the date you entered the US, your visa status and D/S (Duration of Status). At Land Border Ports of Entry, you will still receive a paper Form I-94.
I-515A at the Port-of-Entry
If you receive a Form I-515A “Notice to Student or Exchange Visitor” you must immediately meet with an ISSC advisor.
ONE DOES NOT SIMPLY COMPLETE SEVIS CHECK-IN

WITHOUT UPDATING THEIR LOCAL ADDRESS FIRST
Update address through MyASU
Address Guidelines

MUST be a residential address

NO:
• PO Box
• Company address
• School address
• C/O
Local Address

Address: 215 E. Orange St. #12
City: Tempe
State: AZ
Zip Code: 85281

- Must be your residence in the United States
- Must contain street number, street name, city, state, and postal code.
- Important: You must update your local address in myASU within 10 days every time you move.
SEVIS Address

Address: 513 Venkateshwara Nagar
City: Rajahmundry
Province/Territory: AP
Postal Code: 533103
Country: India

- **Must be your residence in your home country**
- P.O. Box, company address, or school address are **not** valid addresses.
- **Important:** If your permanent residence address in your home country changes, you must update your SEVIS address in myASU
2- Address
Keep your Local & SEVIS addresses updated
F-1/J-1 students must report any change of local address (current residential address) through MyASU within 10 days of move.
3- Immigration Documents

Keep your immigration documents valid at all times
Maintain valid passport at all times – Passport renewals or replacements while in the U.S. are done through your country’s Embassy or Consulate.
Visa stamp – Functions as an entry ticket into the U.S. and does not need to be valid while you are in the U.S. Visa renewals are done outside of the U.S. only.
F-1 Students

Maintain valid I-20 at all times
Keep all copies of any I-20s you receive indefinitely
Ask for an extension **BEFORE** your document expires
Maintain valid DS-2019 at all times
Keep all copies of any DS-2019s you receive indefinitely
Ask for an extension BEFORE your document expires
I-20 or DS-2019 must correctly reflect:

- Major
- Level of study
- Name as indicated in passport
- Citizenship
End of D/S

Completion of degree program, Optional Practical Training (OPT) or Academic Training (AT)
Failure to maintain status
Approval of change of status
F-1 students have a 60 day grace period after completing their course of study or Optional Practical Training (OPT)

J-1 students have a 30 day grace period after completing their course of study or Academic Training (AT)
You have arrived at ASU, completed SEVIS Check-In, and checked all of your documents. Now what?
4- Register for classes

Maintain a full course of study at all times
Important: Only 3 credit hours online may be applied towards full-time requirement per semester

**Full-Time Requirement**

- **Undergraduate Student**
  - 12 credit hours
  - Only 3 online out of 12 count

- **Graduate Student**
  - 9 credit hours
  - Only 3 online out of 9 count

- **Graduate Student with an Assistantship**
  - 6 credit hours (unless Academic Unit requires more)
  - Only 3 online out of 6 count
Session C – 8 January to 27 April
Session A – 8 January to 27 February
Session B – 12 March to 27 April
Exemption To The Full Time Enrollment Requirement

- Serious medical problem
- Serious personal issues
- Final semester
5 - Abide by employment regulations

- completed SEVIS check-in
- update local and SEVIS address
- checked immigration documents
- enrolled full-time.
On Campus Employment

• May not interfere with full-time study
• Eligible for on-campus hourly jobs and research/teaching assistantship
F-1/J-1 students are allowed to work on-campus up to 20 hours per week during the semester.

F-1/J-1 students are allowed to work on-campus up to 40 hours per week during the breaks.
Social Security Number

- Obtain a Social Security Number (SSN) if you are working on-campus
- You may apply no sooner than 10 days after arrival in the U.S.
- You must have completed SEVIS Check-In to report your arrival to the ISSC through your MyASU.
- You must be enrolled full-time

Email ISSC@asu.edu for complete instructions
Travel inside and outside of the U.S.
Travel in the U.S.:
- I-20/DS-2019
- I-94
- Valid Passport
Travel outside of the U.S.

- I-20/DS-2019 with travel signature endorsed within 1 year
- Valid Visa
- Valid Passport
- Travel signature endorsed within 1 year
- J-1 sponsored students must have their sponsor sign their DS-2019
Attend ISSC Workshops

- OPT/CPT Workshops; Visa Options Beyond OPT
- International Academic Support Center (I-ASC)
- Workshops are offered on all four campus - Check your email for dates and more information
STAY IN STATUS!

Your visa status = Your responsibility

Stay informed

Consult with ISSC

Handle immigration matters in timely manner
ISSC website - a great resource for you

https://issc.asu.edu/
ISSC Facebook – find out what is going on on
www.facebook.com/internationalasu