Here to help:
International Students and Scholars Center Team

Student Services Building (SSV)
• 1151 S. Forest Ave., Room 170
• Phone: (480) 727-4776
• Email: issc@asu.edu
Walk-in appointments - Tempe

• Monday, Tuesday, Thursday, & Friday
  • 9:00 – 10:45am; 1:00 – 2:45pm

• No Wednesday appointments available

We recommend scheduled appointments for more complex issues and immigration advising.

Please call to request an appointment.
Not at the Tempe campus? Not a problem!

An ISSC advisor will visit your campus 1 to 2 times per month

• Polytechnic – ADMIN 150
• Downtown – UCENT 130
• West – UCB 101

Visit: [https://issc.asu.edu/international-student-advising-appointments](https://issc.asu.edu/international-student-advising-appointments) for your campus schedule
What if the ISSC needs to contact you?

• ASU email address
• Phone
  • If your phone number changes, ensure you update it on your MyASU profile.
Advising?

International Student Advisor

Academic Advisor

Immigration Issues
F-1 and J-1 Status
Employment Authorizations
Academic Integration
Cultural Adjustment

Academic Issues
Course enrollment
Major change
What does it mean to be an international student?
Student Visas

F-1
- Funded by personal/family funds
- Form I-20

J-1
- Funded by U.S./Home Government Funds
- Form DS-2019
Maintaining Status

1. SEVIS Check-in
2. Immigration Documents
3. Local & SEVIS Address
4. Full Course of Study
5. Employment Regulations
1. Mandatory SEVIS Check-In

You must complete the SEVIS Check-In upon arrival to the United states.
SEVIS Check-in through MyASU

Priority Tasks

Complete SEVIS Check-in

Complete Your SEVIS New Student Check-In to Report Your Arrival

All new and transfer F-1/J-1 students must complete this mandatory check-in to report their arrival with the ISSC.

Once you are in the United States, complete the SEVIS check-in eForm.

Prepare the following documents:

- Passport
- Visa
- I-20 or DS-2019
- I-94
- Other immigration documents as needed

Questions? Contact the International Students and Scholars Center (ISSC)
Phone: (480) 727-4776
E-mail: ISSC.checkin@asu.edu

Check-in must be completed by August 22, 2019.
2. Immigration Documents

Keep your immigration documents valid at all times.

Documents needed:
- Passport
- Visa
- I-20/DS-2019
- I-94
Passport

- Maintain a valid passport at all times –
  - Passport renewals or replacements while in the U.S. are done through your country’s Embassy or Consulate.
  - Do **NOT** let your passport expire!
    - Your passport should be valid for **six months** in the future.
Visa

- Visa stamp – functions as an entry ticket into the U.S. and does not need to be valid while you are in the U.S.
- Visa renewals are only done outside of the U.S.
Form I-20: F-1 Students

- Maintain a valid I-20 at all times.
- You must ask for an I-20 Extension before your document expires.
- Keep all copies of the I-20s you receive from ASU. You will need them for employment authorization requests.

Your I-20 must correctly reflect:
- Major
- Level of study
- Name as indicated in passport
- Citizenship
DS-2019: J-1 Students

- Maintain a valid DS-2019 at all times.
- You must ask for a DS-2019 Extension before your document expires.
- Keep all copies of the DS-2019s you receive from ASU. You will need them for employment authorization requests.

Your DS-2019 must correctly reflect:
- Major
- Level of study
- Name as indicated in passport
- Citizenship
Electronic I-94

You will be able to obtain your electronic I-94 through www.cbp.gov/I-94.

Your I-94 should reflect:
- Date you entered the US
- Your visa status (F-1/J-1)
- D/S (Duration of Status)
3. Local & SEVIS Addresses

Keep your addresses valid at all times. If you move, you must update them within 10 days.
Local/SEVIS address

If you move, you must update your addresses within **10 days**.

- **Local Address**: 1720 E Broadway Rd Apt 1016 Tempe, AZ 85282
- **Home Address**: Unit 6 Building 49 DongFeng Rd Yunnan Guang Zhou, 468574 CHN
- **SEVIS Address**: Unit 6 Building 49 DongFeng Rd Yunnan Guang Zhou, 468574 CHN

If you move, you must update your addresses within 10 days.
Address Guidelines

Your address cannot be a:

- PO Box
- Company address
- School address
- Friend’s address
Local Address

Address: 215 E. Orange St.
Address 2: #12
City: Tempe
State: AZ
Zip Code: 85281

• Must be your residence in the United States
• Must contain street number, street name, city, state, and postal code.
• Important: If you move, you MUST update your local address within 10 days.
SEVIS Address

| Address:       | 513 Venkateshwara Nagar |
| City:          | Rajahmundry             |
| Province/Territory: | AP                  |
| Postal Code:   | 533103                 |
| Country:       | India                  |

- Must be your residence in your home country
- P.O. Box, company address, or school address are not valid addresses.
- If you move, you MUST update your local address within 10 days.
4. Register for classes

Maintain a full course of study at all times.
Important: Only 3 credit hours online may be applied towards full-time requirement per semester.

Full-Time Requirements

Undergraduate Student
- 12 credit hours required
- 9 Credits must be in-person

Graduate Student
- 9 credit hours required
- 6 Credits must be in-person
You must be enrolled in an in-person session C course or a combination of in-person session A and B courses.
Exemptions to Full-time Enrollment

Must see an ISSC advisor immediately!

- Serious medical problem
- Serious personal issues
- Final semester
5. Employment Regulations

- Completed SEVIS Check-In
- Valid local and SEVIS address
- Valid immigration documents
- Enrolled full-time
On-Campus Employment

• Cannot interfere with full-time study

• Eligible for on-campus hourly jobs and research/teaching assistantship
On-Campus Employment

- **During the semester:** Up to 20 hours per week
- **During Winter Break/Summer Semester:** Up to 40 hours per week
Social Security Number

- In order to work on-campus, you will need a Social Security Number (SSN).
  - You may apply for an SSN 10 days after you arrive in the U.S.
  - SEVIS Check-in must be completed and approved.
  - Enrolled full-time.
- F-1 students cannot apply for a SSN unless they receive a job offer.

Email ISSC@asu.edu for complete instructions
Employment Workshops

• Curricular Practical Training (CPT) Workshops
• Optional Practical Training (OPT) Workshops
• H1-B & Other Visa Options Workshops

**Workshops are offered on ALL four campus locations!**

Visit issc.asu.edu/studentemployment for workshop dates and times
Traveling inside and outside of the U.S.
Travel in the U.S.

- I-20/DS-2019
- I-94
- Valid passport
Outside the U.S.

- I-20/DS-2019 with a valid travel signature
- Valid visa
- Valid passport
Your travel signature is valid for 1 year.

J-1 sponsored students must have their sponsor sign their DS-2019.

I-20
F-2 Dependents

• Must be a legal spouse or child.

• Must provide marriage or birth certificate
  • Spouse will require an additional $7,000
  • Child will require an additional $5,000

• Spouses cannot work or study more than part-time

• Children can attend school
STAY IN STATUS!

- Your visa status = your responsibility
- Stay informed
- Consult with ISSC
- Handle immigration matters quickly
End of D/S

- Completion of degree program, Optional Practical Training (OPT) or Academic Training (AT)
- Failure to maintain status
- Approval of change of status
Grace Period

F-1 students have a 60 day grace period after completing their degree program or Optional Practical Training (OPT).

J-1 students have a 30 day grace period after completing their degree program or Academic Training (AT).
ISSC website- a great resource for you!

https://issonc.asu.edu/