PRE-COMPLETION OPT DOCUMENT CHECKLIST

Date: ________________________________

To: USCIS Lockbox Location

Family Name: ___________________________________________

Given Name: ___________________________________________

SEVIS Number: _______________________________________

Requested: F-1 Permission for Pre-Completion OPT (c) (3) (A)

DOCUMENT CHECKLIST OF ITEMS INCLUDED IN THIS APPLICATION

☐ G-1145 form
☐ Original I-765 form

☐ Your payment of $410 by ONE of the following methods:
  ☐ G-1450 form if you will be paying by credit card, or
  ☐ a check, cashier’s check or money order made payable to
    “U.S. Department of Homeland Security”

☐ Two passport style photos (2” x 2”)
☐ Copy of paper I-94 or electronic record retrieved from https://i94.cbp.dhs.gov
☐ Photocopy of front and back of prior EAD cards (if applicable)
☐ Photocopy of OPT I-20, single sided copies (signed by DSO and student)
☐ Photocopy of all former I-20s
☐ Photocopy of passport biographical pages (name/photo/expiration)

COMPleted APPLICATION MUST BE RECEIVED BY USCIS
NO LATER THAN 30 DAYS AFTER ISSC SIGNATURE DATE ON PRE-OPT I-20

Failure to meet the above requirement may result in USCIS denial of your application.