


# PRE-COMPLETION OPT DOCUMENT CHECKLIST

 Place this on top of your entire packet

Date: \_\_\_\_\_

To: USCIS Lockbox Location

Family Name: \_\_\_\_\_

Given Name: \_\_\_\_\_

SEVIS Number: \_\_\_\_\_

Requested: F-1 Permission for Pre-Completion OPT (c) (3) (A)

## DOCUMENT CHECKLIST OF ITEMS INCLUDED IN THIS APPLICATION

- ☐ G-1145 form
- ☐ Original I-765 form
- ☐ Your payment of \$410 by **ONE** of the following methods:
  - G-1450 form if you will be paying by credit card, or
  - a check, cashiers check or money order made payable to "U.S. Department of Homeland Security"
- ☐ Two passport style photos (2" x 2")
- ☐ Copy of paper I-94 or electronic record retrieved from <https://i94.cbp.dhs.gov>
- ☐ Photocopy of front and back of prior EAD cards (if applicable)
- ☐ Photocopy of OPT I-20, single sided copies (signed by DSO and student)
- ☐ Photocopy of all former I-20s containing prior CPT or OPT authorization
- ☐ Photocopy of passport biographical pages (name/photo/expiration)



**COMPLETED APPLICATION MUST BE RECEIVED BY USCIS NO LATER  
THAN 30 DAYS AFTER ISSC SIGNATURE DATE ON PRE-OPT I-20**

Failure to meet the above requirement may result in USCIS denial of your application.